**DTS PTA Board Meeting**

**January 5, 2018, 12:00 p.m. - DTS Library**

**Minutes**

1. **President’s Report** (Ben Bellus)
   1. Agenda suggestions for PTA meeting on January 12th. (Shortened for tour)
   2. Discussion on abbreviated Central Campus tour for January 12th. Gretchen Watsnauer will briefly describe the opportunities in Central Campus and then guide parents on a 50-minute tour. We will focus on Marine Biology, radio broadcasting, culinary arts, graphic design, basement-automotive, welding.
   3. Presentation ideas for future PTA meetings. (Plan: CGI and math, project based learning, Central Academy and Central Campus programs available to middle schoolers and high schoolers, How the PTA uses our funds, Transition process from DTS to middle school, etc.) Garden in the spring, transition to middle school
   4. PTA Committee to provide forum for DTS parents and Teachers to express school-level concerns. (Model on Perkins Parent Teacher Leadership Council?) Still working on it
   5. By-Laws update. (Sent to State PTA) Have not heard back from them.
   6. Parent Helpers: 1. All-School Sing--would like a videographer and AV operator, 2. Garden Helper, 3. Drop-Off Help, 4. Drama Assistance, 5. Choir.--have a parent and teacher volunteer
   7. Board members for 2018-19. (Jessica Kammernan may be interested in co-secretary and Katherine is willing to stay if needed. Missy and Nathan will both be leaving the Treasurer position. Jamie will step down from PVC although Deena will probably stay. Ben steps down as chair but Angie is willing to move up. Jenn will stay with Special Events.)
   8. Other?
2. **Fundraising Report** (Jenn and Channon)
   1. T-shirt sales. (Mrs. Mann has requested the assistance of at least two parents.)
   2. Barnes and Noble Book Fair results-Do not have the results yet.
   3. Yard signs and magnets. (Sell at All School Sing, Movie Night, etc.)
   4. Other?
3. **Treasurer’s Report** (Missy and Nathan)
   1. Financials. Original work $1900 in profits, paid for the refrigerator and library books.
   2. Auction Proceeds options: 1. Flexible seating options for classrooms-proposal for this should be done in the next month, 2. PBL training with Buck Institute, 3. Classroom technology, 4. $400 request from Mrs. Flemming for books (done), 5. Other?
   3. Sign bank statement
   4. Other?
4. **Communications/Secretarial Report** (Sara and Katherine)
   1. Board/PTA Minutes (Post to website three business days after board members have opportunity to review.)
   2. PTA Website: <https://dtspta.wordpress.com>
   3. Link PTA page to: <http://downtownschool.dmschools.org/>
   4. Acronym guide (Update – including Change for Principal)
5. **PVC Report** (Jamie and Deena Munroe)
   1. Food for teachers organizing food for 1/22 and 2/19
   2. Adopt-a-Teacher during the week before X-mas break (We were lower this year but we do not know the balance at this time)
6. **Special Events Reports** (Jenn and Channon)
   1. Movie Night: “Despicable Me 3” won the survey. We will hold the event in the auditorium on January 19th and offer pizza slices.
   2. Skate Night: April 10th from 5-8 at Skate North.
   3. Other?
7. **Principal’s Report** (Robert Burnett)
   1. PBL Plan progress: Getting closer to getting a trainer for 2018. Will likely be using a combination of district and some PTA funds for this.
   2. PE support from Central campus
   3. Falcon File.(Twice each month)
   4. Start time for 2018 to 2019: Principa; Burnett met with Bright Horizons, but they have not decided on their staffing or fees yet. DTS doors will open at 7:05 or 7:15. May stop drop off in the back since only five of zix cars and the CCYC bus now use it.
   5. Furniture: Finishing school inventory and getting proposals together
   6. Other?
8. **Old Business**
9. **New Business**
10. **Adjourn**

**Next PTA Board meeting: February 2, 2018 (Noon)**

**Next PTA Full meeting: January 12, 2018 (Noon)**